**Professional Summary**

Senior finance and accounting executive offering 20+ years of expertise in establishing and leading all aspects of accounting and finance operations of multinationals. Serves as a solid foundation and knowledgeable advisor throughout the financial decision-making process. Effectively analyzes financial data, recommends tools, systems, and accounting measures that drive profitable performance, limit costs, and significantly improve overall profit margins and cash flow. Excellent cross-functional management skills, including working across multiple departments.

**Education**

**Master of Science in Accounting** | May 2002

Governors State University | University Park, IL

**Bachelor of Science in Accounting** | May 2000

Governors State University | University Park, IL

**Experience**

**Senior Accountant** | ABC Corporation | Chicago, IL | December 2020-Present

* Manage accounting activities to ensure compliance with accounting principles, policies, and external audits.
* Prepare accurate, timely financial reports of company expenditures following the established schedule.
* Review and analyze the balance sheet, income statement, cash flow statements, and variance narratives.
* Establish new fund distribution rules to define and standardize key metrics and tolerance for all levels.
* Monitor the status of transactions and coding structures to ensure alignment with company policy and guidelines.
* Drive the agency's key metrics, reporting process, and data gathering by maintaining an accounting database.

**Accountant** | XY Accounting Firm | Chicago, IL | May 2015-December 2020

* Oversaw the company’s general account operations by strategically controlling and verifying financial transactions.
* Saved $252,000 by fixing a tax-reporting error.
* Established controls and processes to perform general ledger work for the month, quarter, and year-end.
* Reviewed and analyzed preliminary financial statements and month-end reports with 100% accuracy.
* Reviewed accounts payable and invoice listing to confirm the validity and to conduct budget updates as necessary.
* Analyzed the viability of establishing a more efficient accounting process to ensure effective execution of functions.

**Financial Advisor** | LMN Investments | Chicago, IL | October 2010-April 2015

* Provided information on risk-tolerance assessment to 30+ key clients regarding investment strategies.
* Analyzed monthly market sector reports of recent news, equity choices, and a 52-week financial outlook.
* Developed a financial plan for 410+ customers based on their socio-economic status and objectives.
* Conducted thorough analysis of financial statements to detect discrepancies; identified 20+ areas for improvement.

**Training & Certifications**

Certified Management Accountant, Institute of Management Accountants, Online, April 2023

Certified Financial Modeling & Valuation Analyst, Corporate Finance Institute, Online, June 2022

Certified Public Accountant, The Illinois Board of Examiners, Chicago, IL, February 2021

Lean Six Sigma Green Belt Certified, The Council for Six Sigma Certification, Chicago, IL, November 2020

Compliance & Anti-Money Laundering, American Bankers Association, Online, July 2020

Trade Products Financial Regulations, American Institute of Banking, Online, May 2019

**Professional Affiliations**

Member, American Society of Executives, Chicago, IL, January 2023-Present

Vice-President, Fellow Chartered Accountant, Chicago, IL, September 2022-Present

**Technical Skills**

MS Office

ERP (SAP & ORACLE)

Hyperion

SQL

IBM Cognos

Google Suite